

## RESOURCE MANAGEMENT TRAINING GUIDE - ALL STATE ARCHEOLOGISTS (ASSISTANT, ASSOCIATE AND SENIOR)

(No. 14 March 2001)

### MINIMUM QUALIFICATIONS

#### **Assistant State Archeologist:**

Education: Equivalent to graduation from college with major course work in archeology or anthropology. (Registration as a Senior in a recognized institution will admit applicants to the examination, but they must produce evidence of graduation before they can be considered for appointment.)

#### **Associate State Archeologist:**

Education: Equivalent to graduation from college with major course work in archeology or anthropology. (Registration as a Senior in a recognized institution will admit applicants to the examination, but they must produce evidence of graduation before they can be considered for appointment.)

#### **Senior State Archeologist:**

Education: Equivalent to graduation from college with major course work in archeology or anthropology. (Registration as a Senior in a recognized institution will admit applicants to the examination, but they must produce evidence of graduation before they can be considered for appointment.)

INDIVIDUAL PROFESSIONAL TRAINING - STATE ARCHEOLOGIST							
Course			Participant Time Frames			Prerequisites	Notes
Title	Hours	Location	When	Requirement	Frequency		

#### JOB REQUIRED

#### ***Job Required Within First Year - All State Archeologists***

Firefighter I - Basic	67	Unit	Prior to response or <u>any</u> fireline assignment	Required for <u>any</u> emergency or fireline assignment	Once	None	
Personal Protective Equipment	[5]	Unit	Within Basic Training	Mandated - Title 8 3401 (b) (5)(6)	Once	None	

Course			Participant Time Frames			Prerequisites	Notes
Title	Hours	Location	When	Requirement	Frequency		
Basic Forest Practice	32	Academy	Within 1 year of appointment	Required	Once	None	(*)
Orientation on Non-Discrimination & Sexual Harassment Free Work Places	2	Unit	Upon appointment	Required-EMAC 8/93	Once	None	
Public Safety First Aid - CDF	26	Unit	Prior to response	Mandated - H&S Code, CCR Title 22	8 hours every 2 years	Public Safety - CPR	(1)
Sudden Infant Death Syndrome	[1]	Unit	Within basic training	Mandated- H&S 1797.192 SB 1068	One time training	None	
Elderly Abuse W&I 15630	[1]	Unit	Entry	Mandated- W&I 15632	One time training	None	
Communicable Disease Awareness	[4]	Unit	Prior to response	Mandated- CLC 5193 (3) (5) CFR 1910.1030	Annual - 1 hour (min)	None	(1)
Public Safety CPR - CDF	8	Unit	Prior to response	Mandated- H&S Code, CCR Title 22	4 hours every 2 years	None	(1)
Hazardous Materials Awareness	8	Unit	Within first year of employment	Mandated-SARA Title III	Once	None	
I-100 Introduction to ICS	3	Unit	Within first year of employment	Mandated-SB 27, Firescope Act	Once	None	
EEO/Workplace Free of Discrimination/Sexual Harassment	8	Unit	8 hrs during initial year of employment	CDF Policy Mandated	4 hours every 2 years		(*)

**154 Total Hours Within First Year - All State Archeologists**

***Job Required Within First Year - Senior State Archeologists***

Leadership Development	40	Academy	Within first year as a supervisor	§19995.4 Mandated	Once	Assigned as a supervisor	Replaces Sup 3
Management Development	40	Academy	Within first year as a supervisor	§19995.4 Mandated	Once	Leadership Development	Replaces Sup 4

**80 Total Hours Job Required Within First Year - All Assistant State Archeologists**

***Job Required Within Third Year - All State Archeologists***

California Environmental Quality Act (CEQA) Training	24	Unit	Within 3 years of appointment	Required	Once	None	(*)
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**24 Total Hours Job Required Within Third Year - State Archeologists**

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Course			Participant Time Frames			Prerequisites	Notes
Title	Hours	Location	When	Requirement	Frequency		

***Job Required Within Fourth Year - All State Archeologists***

Defensive Driver Training	4	Unit	Within first 4 years of employment	State Adm. Manual - Required to operate <u>any</u> vehicle on state business	4 hours every 4 years	California Driver's License	
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**4 Total Hours Job Required Within Fourth Year - All State Archeologists**

**All State Archeologists - Unit Option**

Forest Practice Enforcement	24	Academy	Unit option	Required	Every 4 years	None - POST Basic Academy or Public Officer recommended	(*)
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**24 Total Hours Forest Practice - Unit Option**

NOTES: (\*) = New Department policy

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